

Screen Sharing with Jabber

Notes

Jabber is only available to employees in Freestate who have a desk phone extension. If you do not have a desk phone you do not have a license for Jabber and will not be able to use it.

Version

Make sure you are on Version 12 of Cisco Jabber

Open Jabber and go to Settings (Gear icon) | Help | About Cisco Jabber



If you are on Version 12 you are good to go. If not click here to install the latest version of Jabber.

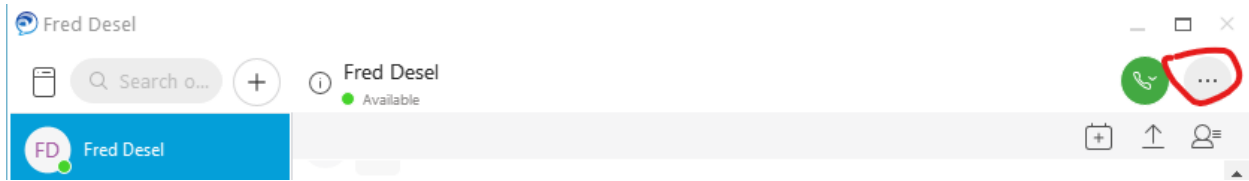
\\LVFS2\IT\Cisco\Jabber\Install_Jabber.bat

Screen Sharing

Find the person you want to share your screen with in your contact list.

Double click their name to open a chat with them

Press the ... button at the top right of the chat window



Once you press that you will have 3 options just under the 3 dots

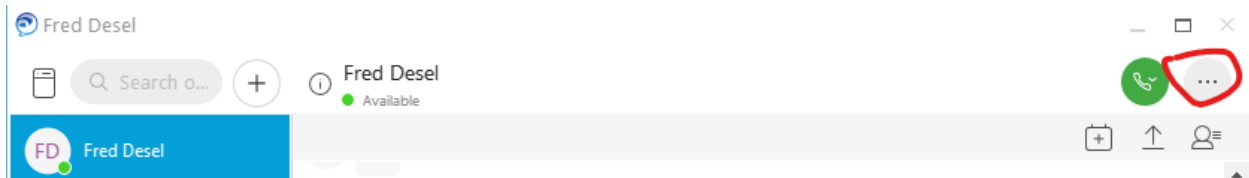
Press the arrow icon to share the screen with the person in the chat

Screen Sharing with Multiple People

Find the person you want to share your screen with in your contact list.

Double click their name to open a chat with them

Press the ... button at the top right of the chat window



Once you press that you will have 3 options just under the 3 dots

Press the person icon just under the 3 dots to add more people to the chat

Once you have all the participants added press the up arrow to share your screen